

ANNEX 1

For official use only			
Reference title	Date received	Prj code (TÜBİTAK)	Prj code (CONACYT)

The Scientific and Technological Research
Research Council of Turkey (TÜBİTAK)

The the National Council of Science
and Technology (CONACYT)

**JOINT RESEARCH AND DEVELOPMENT
PROJECT PROPOSAL**

- Please provide the required information briefly. Condensed statements in the boxes available are preferred. However, additional sheets may be used if necessary.
- Please attach the curricula vitae of all the participating scientists.
- Turkish scientists should submit 1 copies and 1 CD of the proposal to TÜBİTAK and Mexican scientists should submit copies of the proposal to CONACYT .

PART 1

Project title	
Duration	Starting date

Turkish Side			Mexican Side		
Co-director			Co-director		
Date	Signature		Date	Signature	
Address			Address		
Telephone	Fax	e-mail	Telephone	Fax	e-mail
List of researchers			List of researchers		
Head of research institution			Head of research institution		
Date	Signature		Date	Signature	

PART 2 - PROJECT INFORMATION

- b.1. **General Information-** Present a summary of the work proposed and give key words. (up to 1 page)
- b.2. **Introduction-** Describe accurately the subject and objectives of the work proposed. Present a critical and comparative summary of a literature survey justifying the work proposed. (up to 2 page)
- b.3. **Scope-** Specify the scope accurately referring to the objectives described.
- b.4. **Method-** Itemise the parameters to be studied and specify the method to be applied.
- b.5. **Research Facilities-** Explain in detail the research facilities (lab. etc.) of each team to conduct the work proposed.
- b.6. **International Cooperation-** Explain in detail the work items to be realized through international cooperation. Describe the roles to be played by each research team.
- b.7. **Expected Results and Benefits-** List the expected results of the work proposed and discuss the expected modes of implementation of the results obtained. Explain the scientific, technological, economical benefits to the partner countries.

PART 3 - EXECUTION MATTERS

3.1 Time Table- Fill the following table indicating each major step in project evolution.

Time schedule	Responsibilities of the Turkish Team	Responsibilities of the Mexican Team
Year 20..		
Year 20..		

3.2 Travel Details- Fill the following table justifying each visit proposed.

Visits to Turkey

Year 20..			Year 20..		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

Visits to Mexico

Year 20..			Year 20..		
Trip No	No of visitors	Duration of visit per visitor (in days)	Trip No	No of visitors	Duration of visit per visitor (in days)

PART 4 - BUDGETARY INFORMATION- Give detailed justification for each item requested. Specify the support obtained for the work proposed from other institutions if any.

Financial Support (in Euro)

Items requested	TÜBİTAK		CONACYT	
	Requested	Approved	Requested	Approved
Equipment (Attach proforma invoice)				
Year 20--				
Year 20..				
Total				
Consumables				
Year 20..				
Year 20..				
Total				
Services (Attach proforma invoice)				
Year 20..				
Year 20..				
Total				
Internal Travel				
Year 20..				
Year 20..				
Total				
International Travel				
Year 20..				
Year 20..				
Total				
Support personnel				
Year 20..				
Year 20..				
Total				
Daily Allowances & Accommodation				
Year 20..				
Year 20..				
Total				

GRAND TOTAL				
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ANNEX-2

APPLICATION FORM FOR SHORT-TERM VISIT

1. Last name:
2. Name:
3. Name of research institution:
4. Contact telephones:
5. Specialization:
6. Term of the visit:
7. Place of destination:
8. Names of scientists/research institutions to be visited:
9. Programme of the visit:
10. Brief write up on the purpose of the visit and results to be expected:
11. Attach CV and list of publications of the visitor: